

# Southwark Giving Chair Role Description

March 2018



## **SOUTHWARK GIVING CHAIR**

### **Purpose of Southwark Giving**

Southwark Giving is a place-based giving scheme which is being set up to find new ways to address hidden, unmet and emerging local community needs. It is a strategic partnership of businesses, local funders and public sector who help to leverage in money we can then target to the most pressing need in the borough. Southwark Giving will enable anyone to give time, skills and/or money in collaboration with others to help make a difference to people's lives.

### **Southwark Giving's mission**

To unite Southwark to tackle local disadvantage.

### **Purpose of Southwark Giving's Strategic Partnership Board**

To provide strategic direction and oversight to the development of the place-based giving scheme for the borough of Southwark.

### **Overall purpose of the role**

To lead Southwark Giving and the emerging organisation to enable its full potential.

### **Role description**

- Lead and Chair Southwark Giving's Strategic Partnership Board
- Support the Head of Southwark Giving by providing advice and guidance (Direct management will be provided by Community Southwark)
- Ensure implementation of decisions are clearly assigned and monitored
- Be Southwark Giving's spokesperson and figurehead
- Be an influencer for Southwark Giving
- Ensure effective relationships between all stakeholders
- Support Southwark Giving to secure a successor before his/her term of office ceases

### **Person specification**

- Influential leader
- Chair experience
- Well connected and networked, especially within the borough
- Excellent and persuasive communicator – written and oral
- Proven collaborator
- Strategic thinker, planner and do-er
- Liaise with potential investors to attract investment
- Proactive advocate of Southwark Giving
- Connected to the borough of Southwark
- Demonstrable commitment to corporate responsibility and/or charity sector

**Term of office**

- 2 years minimum with possible one-year extension
- Maximum term: 3 years
- 1 term minimum with possible for extension for up to 2 successive terms, subject to Board approval at the end of each term
- Maximum number of terms: 3

**Time commitment**

- Estimated to be 1-2 days per month or less. (Please note given Southwark Giving is currently in its early growth mode, there may be times when additional hours may be required).

**Minimum requirements**

- Board meetings currently take place approximately every 8 weeks, for 2 hours
- The Chair will be expected to attend all meetings and consider relevant documentation
- The Chair may also represent Southwark Giving at events, forums etc

**Additional information**

- This is a voluntary position and is, therefore, unpaid
- Travel and lunch, if relevant, can be claimed

**Southwark Giving and Community Southwark information**

Southwark Giving is being incubated by Community Southwark. Community Southwark is the umbrella body for the voluntary and community sector, volunteers and social action in Southwark. It is a registered charity (No. 1105835) and a company limited by guarantee in England and Wales (No. 5090324).

Currently, all legal and financial responsibilities for Southwark Giving lies with the legal entity of Community Southwark.

**Further information**

- [Southwarkgiving.org](http://Southwarkgiving.org)
- @Southwarkgiving
- [Communitysouthwark.org](http://Communitysouthwark.org)

**Recruitment process**

- Application; informal interview; two references

**Application information**

Please submit your CV and a completed expression of interest form to the Head of Southwark Giving.

**Contact details**

Helen Atwood - Head of Southwark Giving

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