

## **Code Of Conduct For Trustees Seeking Support From Camden Giving**

### **Purpose of policy:**

To protect Camden Giving's reputation and ensure transparency.

**Related policies:** Conflict of Interest Policy, Complaints policy

**Date agreed:** 25/9/18

### **Policy**

1. Trustees are entitled to apply for funding, volunteer support and any other support on behalf of an organisation. Camden Giving is able to provide where there is a declared conflict of interest.
2. Trustees should declare their intention to make an application to the Chair of Trustees\* either at a Camden Giving Trustee meeting or via email so this can be placed on record. They should state:
  - a. That they have informed any joint applicants of their Conflict Of Interest
  - b. That they have declared any joint applications to other joint applications they are undertaking
3. \*If the Chair of Trustees makes an application, they should inform the Treasurer following the same process.
4. Where possible, Trustees should make efforts not to be the named person handling applications.
5. Trustees can raise complaints about the process but not the decision which will be escalated to all Trustees.